



The Joint Services Transcript (JST) documents the professional military education, training, and occupation experiences of service members and veterans.

All enlisted and warrant officers — active-duty members and veterans of all Army components and active-duty members and veterans of the Navy, Marine Corps, and Coast Guard — are eligible to obtain a JST.

Military (JST available) Transcript

How to add JST courses

From the JST, all courses between the headings of “Military Courses” and “Military Experience” that *received credit* should be added to your application.

Example:

JST

Military Courses

Military Course ID	ACE Identifier Course Title Location-Description-Credit Areas	Dates Taken	ACE Credit Recommendation	Level
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750-BT

AR-2201-0399 V04 29-MAY-2012 to 03-AUG-2012

Basic Combat Training:

Upon completion of the course, the student will be able to apply casualty care; employ land navigation skills; conduct physical fitness training; execute self-defense; and execute marksmanship skills.

• First Aid And CPR	2 SH	L
• Land Navigation (Recreation)	1 SH	L
• Marksmanship	1 SH	L
• Physical Fitness	1 SH	L
• Self-Defense	1 SH	L
(4/12)(4/12)		

Military Experience

Occupation ID	ACE Identifier Title Description-Credit Areas	Dates Held	ACE Credit Recommendation	Level
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Key Entry Notes

Military experience should only be listed if a U.S. or Canadian institution has accepted the military experience credit in transfer.



Military Coursework Entry

Enter coursework as it appears on the JST.

Two examples of how JST coursework can be entered into the coursework section:

Dates of attendance
(term and year)

Military Courses

Military Course ID	ACE Identifier Course Title Location-Description-Credit Areas	Dates Taken	ACE Credit Recommendation	Level
750-BT	AR-2201-0399 V04 Basic Combat Training: Upon completion of the course, the student will be able to apply casualty care; employ land navigation skills; conduct physical fitness training; execute self-defense; and execute marksmanship skills.	29-MAY-2012 to 03-AUG-2012		
	<ul style="list-style-type: none"> • First Aid And CPR • Land Navigation (Recreation) • Marksmanship • Physical Fitness • Self-Defense 		2 SH 1 SH 1 SH 1 SH 1 SH	L L L L L
	(4/12)(4/12)			

Course name

Credits accepted

Example 1:

STATUS	TERM	YEAR	COURSE CLASS	COURSE NAME	LAB OR LECTURE	NUMBER	COURSE TYPES	OT GRADE	CREDIT HOURS
FR	OT	2011	OTHR	BASIC COMBAT TRAINING			MC		6



Military Courses				
Military Course ID	ACE Identifier Course Title Location-Description-Credit Areas	Dates Taken	ACE Credit Recommendation	Level
750-BT	AR-2201-0399 V04	29-MAY-2012 to 03-AUG-2012		
	Basic Combat Training: Upon completion of the course, the student will be able to apply casualty care; employ land navigation skills; conduct physical fitness training; execute self-defense; and execute marksmanship skills.			
	<ul style="list-style-type: none"> First Aid And CPR Land Navigation (Recreation) Marksmanship Physical Fitness Self-Defense 		2 SH 1 SH 1 SH 1 SH 1 SH	L L L L L
	(4/12)(4/12)			

Course name

Credits

Course type

Example 2:

STATUS	TERM	YEAR	COURSE CLASS	COURSE NAME	LAB OR LECTURE	NUMBER	COURSE TYPES	OT GRADE	CREDIT HOURS
FR	OT	2011	HEAL	First Aid and CPR			MC		2
FR	OT	2011	OTHR	Land Navigation			MC		1
FR	OT	2011	OTHR	Marksmanship			MC		1
FR	OT	2011	OTHR	Physical Fitness			MC		1
FR	OT	2011	OTHR	Self Defense			MC		1



Key Entry Notes

The MC course type should appear only for courses in which a non-alpha grade was received (i.e., pass/fail grades or credit awarded) at a U.S., U.S. territorial, or Canadian military institution.

ROTC courses are not considered military credit.

AMCAS will include this coursework in your year in school status and in your cumulative Pass/Fail-Pass credit hour totals, but not your AMCAS GPAs.